

CITY OF BURBANK

YOUTH EMPLOYMENT JUNIOR TEAM LEADER

DEFINITION

Under supervision, to assist in leading participants in the Summer Trails Youth Employment Program; to assist in a variety of Program activities; to participate in crew work; and to do related work as required.

ESSENTIAL FUNCTIONS

Assists in training and directing Program participants; supervises and participates in a wide variety of maintenance tasks; ensures and teaches proper care of equipment; promotes safe work practices and observes workers to ensure compliance; works with hand tools and operates light power equipment; learns the repair and sharpening of hand tools and assists with this task; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of - safety practices and procedures; common hand tools and other equipment used in maintenance of grounds and other public areas.
- Skill in - interacting and communicating tactfully and effectively with individuals from a variety of economic, cultural, and social backgrounds; discerning potentially dangerous situations.
- Ability to – learn quickly; understand youth behavior; intervene and defuse emergency situations when necessary; lead and motivate youth working in small crews; exercise safety awareness and practices; use common hand tools and other equipment used in maintenance of grounds; do manual work of a maintenance nature; use independent thinking and make sound decisions based upon standard policy or procedure; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

Education/Training: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance as determined by the City. Example combination includes, but is not limited to 150 hours of paid experience working with youth in a park/forestry maintenance environment.

License & Certificates: A valid California Class "C" driver's license or equivalent at time of appointment. An American Red Cross Standard First Aid and CPR Certificate or equivalent is required within two weeks after appointment.

SUPPLEMENTAL INFORMATION

None.